



APPROVED

**BOARD MEETING MINUTES
Tuesday, May 1, 2007
0815H – 1015H
Meeting Room 1720 - 330 Portage Avenue**

Present

Mr Rene Comte (Chaired meeting)

Mrs. Kim Poppel

Dr. Brent Kvern at 1000

Dr. Rob Robson until 1015

Mr. Ron Guse

Ms Laurie Thompson – staff

Mr. Reg Toews

Dr. Mark Taylor

Ms Joan Blakley

Ms Sue Neilson

Regrets

Ms Catherine Cook

Mr John Stinson

Dr. Paul Thomas

Meeting called to order at 0820 hrs

Agenda Item	Action/Decisions
1.1 Minutes of March 6, 2007	Moved Reg Toews Seconded Joan Blakley Approved
1.2 Agenda of March 6, 2007	Moved Reg Toews Seconded Joan Blakley Approved
2.0 Directors comments/suggestions	Rob Robson recognized Mark Taylor for his valuable contribution to the Board of the Manitoba Institute for Patient Safety as well as to the health care community in Manitoba in general.
3.0 Staff Update	Updates on ISTA, Culture of Safety Survey, Provincial Patient Safety Conference
4.0 For Decision/approval	
4.1 Executive Committee – Rene Comte	
4.11 Approval of AGM agenda as circulated	Moved Seconded Approved
4.12 Director Nominations	BE IT RESOLVED THAT the following names be presented to Members (Class B) of the Corporation at the Annual General Meeting, June 7, 2007 as nominees for election to 4 positions on the Board of Directors for terms ending at the Annual General Meeting in June, 2008 (2 - 1 year

PREMIER MEMBERS

	<p>terms) and June, 2010 (2 - 3 year terms):</p> <ol style="list-style-type: none"> 1. Brian Bechtel, Executive Director, The Arthritis Society, Manitoba/Nunavut Division (member organization) 2. Joan Blakley, Manager of Standards, College of Physicians and Surgeons of Manitoba (member organization) 3. Dawn Ann Bollman, President, College of Registered Psychiatric Nurses of Manitoba (member organization) 4. Carol Green, Manager, Pathology and Cytology Dept., HSC (Member organization - Manitoba Society of Medical Laboratory Technologists) 5. Gwen Johnston, Administrator, Vista Park Lodge (Member Organization - Long Term Care Association) 6. Jan Legeros, Executive Director, Long Term Care Association (member organization) 7. Susan Neilson, Executive Director, College of Registered Nurses of Manitoba (member organization) <p>Moved Reg Toews Seconded Joan Blakley Passed</p>
4.13 ED Objectives	In Camera Session
4.2 Audit Committee – Sue Neilson	
4.21 Audited Statements	Presented
4.22 Approval of Audited Statements	<p>BE IT RESOLVED THAT the 2006/2007 audited financial statements be approved.</p> <p>Moved Sue Neilson Seconded Rob Robson Passed</p>
4.23 Recommendation of Auditor	<p>BE IT RESOLVED THAT the firm “Scarrow and Donald” be recommended to Members (Class B) of the Corporation at the Annual General Meeting, June 7, 2007 as the Corporation Auditor until the 2008 Annual General Meeting and that the Board be authorized and directed to set the remuneration for the Auditor.</p>
4.3 Research Committee – Laurie Thompson for Brent Kvern	
4.31 Terms of Reference	<p>Terms of Reference approved with changes to reflect the following: remove 6, “Make recommendations to MIPS Board for funding research decisions, and revise 12 “Recommend for approval all research grants that are to be given by MIPS” Revise 8. Forward the final reports of all funded/supported research to the Board of the Manitoba Institute for Patient Safety for information</p> <p>Moved – Rob Robson</p>

<p>4.32 Membership</p> <p>4.33 Studentship</p> <p>4.4 Annual Report – Rene Comte</p> <p>Short and Long Versions as circulated</p> <p>4.5 Communication Strategy – Rene Comte</p> <p>5. For Information</p> <p>5.1 MPAC</p> <p>5.2 Dr. Lorna Guse, Guest</p>	<p>Seconded – Kim Poppel Carried</p> <p>Bring forward to next meeting following elections to Board – need 2 new members</p> <p>No action required</p> <p>Approved with Edits</p> <p>Approved as a working document</p> <p>First Meeting will be June, 2007. Draft agenda circulated. Ron Guse offered to attend to support process</p> <p>Dr. Guse presented progress to date on the project “Researching Patient Safety from an Education Systems Perspective”</p>
<p>6.0 Upcoming Events</p>	<p>See agenda</p>
<p>7.0 Future Action Items</p>	<p>Confirm next board meeting following Elections Options – June 26, 2007 or July 3, 2007</p>
<p>Meeting adjourned at 1100</p>	